

Volunteer Packet

Wolf's Crossing PTA

2011 - 2012

Now is your chance! The Wolf's Crossing PTA needs your help. We are planning many family fun events this year! In order for these events to be successful, we need everyone's help. All of these activities offer a wide variety of volunteer opportunities in pre-planning, idea sharing and actual execution. We welcome your time and talent to help enrich our school and the lives of our children. We also welcome older siblings that are in need of community service hours. Please take a moment and read over each committee's description of their activities and events, then find the opportunity or opportunities which best fit your interests and availability.

For each committee with which you would like to be involved, completely fill out each page and return the entire packet to school with your child no later than Friday, September 16, 2011.

We will make sure the appropriate committee chair gets your information.
Thank you so much for being part of the Wolf's Crossing PTA!

***Make this the best year for your child.
Parent involvement fuels student success!***

TABLE OF CONTENTS

Artsonia	3
Beautification	3
Bike Rodeo	3
Directory	4
Fun Fair	4
Fun Fair - Raffle Volunteering	4
Fundraising	5
Help Shelf & Checkout Books	5
Holiday Shoppe	5
Hospitality	6
Junior Achievement	6
Market Day	7
Occasional Volunteer	7
Picture Presenter	8
Room Representative	9
Sock Hop	10
Spiritwear	10
New Ideas	11

Artsonia

Mrs. Brown, the art teacher, is looking for volunteers to help with Artsonia. Volunteers will use the school's digital camera to take pictures of the student's artwork and then upload the photos.



Yes, I can help organize artwork.

Yes, I can help take and upload photos.

Weekly Monthly

Name: _____ Phone: _____

E-mail: _____

Beautification

Do you enjoy gardening and environmental activities? If so, the Beautification Committee would appreciate your help keeping our school grounds beautiful and weed-free. We are looking for families and/or Girl Scout/Boy Scout troops to periodically pick up trash, weed and plant throughout the year. The Beautification Committee also assists the 4th grade "Go Green" Club with recycling and environmental projects. Your help with these activities would be greatly appreciated!



If you are interested or have any questions please contact Maureen Mills at sixmills@comcast.net.

Yes, we would like to volunteer a few hours this school year to help keep the school's landscape beautiful.

Yes, I would like to help with the 4th grade "Go Green" Club.

Name: _____ Phone: _____

E-mail: _____

Bike Rodeo

This year we will be organizing and hosting the bike rodeo on Saturday, May 19, 2012 from 9-11 AM. It is a wonderful time for our students to learn about bike and road safety. Organizers will be on hand to give advice and instruction. However we need volunteers to help set up and supervise the stations. More information will be provided in the spring.



Yes, I can help plan, organize and supervise at the Bike Rodeo

Name: _____ Phone: _____

E-mail: _____

Directory



Wolf's Crossing Student Directory is a great resource for parents and students for each school year! The directory is broken down by grade and teacher and will provide a student's name, parents' names, address, a contact phone number and e-mail address (directory listings are voluntary). It is a great source of information to assist in planning birthday parties, play dates and even a way to reach a classmate for homework questions. The directory is provided to PTA members at no charge (\$8 fee for non-PTA members) and is distributed each fall so you can benefit from it throughout the school year.

_____ **Proofreader:** 4-6 people needed to proofread the entries for one grade sometime in September, prior to the directory going into final production.

_____ **Directory Distribution:** 4-6 people needed to come into school to sort directories for distribution sometime in October (approximately 2-3 hours)

Name: _____ Phone: _____

E-mail: _____

Fun Fair

We're gearing up for our fun fair on January 28, 2012 from 11:00-3:00. Again, we will be planning and organizing the Fun Fair on our own and we need your help!! We will turn Wolf's Crossing into winter festival of fun complete with games, inflatable games, food, and great prizes including our fabulous raffle baskets! Please look for more detailed information and volunteer forms to come home closer to the date!



To make this event a great success we need help!

___ Yes, I can help plan the 2012 Fun Fair.

Name: _____ Phone: _____

E-mail: _____

Fun Fair - Raffle Volunteering

_____ I would like to help get *donations* for the fun fair raffle baskets.
(We will provide you with a solicitation letter and receipts)
_____ My business would like to make a donation for the raffle baskets.



Name: _____ Phone: _____

E-mail: _____

Fundraising

With fall right around the corner, it's time to have the biggest fundraiser of the year! This is an easy way to help Wolf's Crossing by volunteering just one hour of your time. The money raised from the sale enables the PTA to purchase items and materials for our students and staff. It will kick off September 23rd and end October 18th. All items will be delivered on November 15th. Thank you for your support!



_____ I can assist at the pick-up time on November 15th. (4 people needed per shift)

Please circle the best time for you to help:

2:00-3:00

Unload and sort orders

5:00-6:00

delivery

6:00-7:00

delivery

Name: _____ Phone: _____

E-mail: _____

Help Shelf & Checkout Books

Mrs. Layman is looking for volunteers to help shelf books before school and to check out books during the school day. If available please fill out your information below and she will contact you.

_____ Shelf books before school

_____ Check out books during the school day

Name: _____ Phone: _____

E-mail: _____

Holiday Shoppe

Holiday Shoppe is a store set up at school and run by parent volunteers. This valuable learning experience allows children to "secretly" shop for gifts for their families during the holiday season. We will need many volunteers to make this event a success. Volunteers assist the children with their shopping, check out, and wrapping of gifts.



Please email or call Janelle White at ericandjanelle@comcast.net – (630) 692-0892 for more information.

_____ I can help December 8th from 3:45-5:00 p.m.

_____ I can help December 8th from 5:00-6:30 p.m.

_____ I can help December 8th from 6:30-8:00 p.m.

Name: _____ Phone: _____

E-mail: _____

Hospitality

Do you love to cook? Do you love to bake? The Hospitality Committee is for you. This committee needs volunteers to help recognize the Wolf's Crossing staff for all the efforts they make for our children. This committee will host lunch and dinner events throughout the school year. If you are interested in helping, please volunteer! Your talents are welcome for any or all events.



If you have any questions or if you would like additional information, please contact Amy Camarote at 815.230.3203 or amy1029@sbcglobal.net . Thank you!

Name: _____ Phone: _____

E-mail: _____

I can donate food items for the following meal(s):

___ November 3rd – Fall Conference Meal-Holiday Dinner

___ February 16th – Conference Dinner

___ April 25th – Picnic

___ May 31st – Sweet Send Off

___ I can donate food items for additional events when needed

Junior Achievement

As we get started with the new school year, I would like to remind you about the Junior Achievement program. Again this year, JA will be offered at Wolfs Crossing for the first, second, and third grades. JA teaches and encourages community responsibility, economic awareness, and financial literacy.



We are in need of several volunteers for this program, which usually requires five half hour visits over five weeks. JA will provide the class outlines, detailed explanations, and all necessary materials to teach the lessons. They are so much fun and the kids always have a great time with them!

If you or someone you know would like to encourage our Wolf's Crossing kids to believe in themselves and learn how they can make a difference in our community, please send an email to Laurie Jendraszkiwicz at ljendras@yahoo.com, call 630.220.8400 or fill in the information below and I will contact you. Thank You!

Name: _____ Phone: _____

E-mail: _____

Market Day

Market Day is a fundraiser like no other. There is a full menu of over 160 convenient, nutritious selections. Satisfaction is guaranteed on every purchase. Best of all: at least 10% of your purchase supports our school.



We are looking for volunteers to help unload the truck on the day of delivery (please enter through the gym doors on the side of the building). You do not have to work every month, any help would be appreciated. This committee is also looking for a co-chair.

Please contact Stephanie Boniecki (committee chair) at usb1116@gmail.com, if you are interested or have any questions or fill in the information below and she will contact you.

_____ I would like to help unload the delivery truck and sort orders from 5:00-6:30 PM on:

_____ **Thursday, Sep. 8th**

_____ **Thursday, Dec. 1st**

_____ **Thursday, Mar. 8th**

_____ **Thursday, Oct. 6th**

_____ **Thursday, Jan. 12th**

_____ **Thursday, Apr. 12th**

_____ **Thursday, Nov. 3rd**

_____ **Thursday, Feb. 9th**

_____ **Thursday, May 10th**

_____ I would be interested in co-chairing this committee.

Name: _____ Phone: _____

E-mail: _____

Occasional Volunteer

This committee is great for volunteers looking for opportunities that need a minimal or flexible commitment. It maintains a list of parents interested in volunteering occasionally and will email or call a month before volunteers are needed at school to see if you're interested. This gives you the flexibility to volunteer for one day or several times throughout the year. This committee arranges volunteers for picture days, for vision and hearing screenings, for the book fairs and more. Get involved by filling out the form below!



Please contact Jen Kastel (committee chair) at jenniferkastel@yahoo.com or (630) 585-9072, if you are interested or have any questions or fill in the information below and she will contact you.

I'm interested in being an Occasional Volunteer:

Best days/times to volunteer _____

___ **Fall Pictures** (Oct. 12, 2011)

___ **Winter Book Fair** (Feb. 9 - 16, 2012)

___ **Vision/Hearing Screenings**
(Sep. 6, Oct. 4 & 19, 2011)

___ **Spring Pictures** (Mar. 15, 2012)

___ **Fall Book Fair** (Oct. 27 - Nov. 3, 2011)

___ **Spring Book Fair** (May 1 - 9, 2012)

___ **Any opportunities**

Name: _____ Phone: _____

E-mail: _____

Picture Presenter

The picture presenter program is an opportunity to bring art awareness to the classroom through monthly presentations. Volunteers show an assigned print to a class and discuss the artist and artwork with the class. Each classroom has a binder with copies of the monthly prints and a list of questions to engage the children in the artwork. Also included in the binders are suggested activities related to the artwork or artist. Presentations will typically last 30 minutes.



The children have so much fun and really enjoy these presentations. This program succeeds only through the help of our generous volunteers. Many volunteers are needed to run the program. Parents, Grandparents, Aunts, Uncle, etc. are all invited to participate. Our goal is to have different families participate each month. Volunteers are given all the information needed for each monthly presentation. Anyone interested in volunteering please complete the volunteer form listed below.

We will have a meeting on Monday, September 19th from 7:30-8:00 to briefly review the program and answer any questions. We will also have the sign-up sheets available for each classroom and copies of all artwork on display for review. You may view a list of assigned prints for each classroom anytime on line at the Wolf's Crossing web site.

If you can't make the meeting but would like to participate, or for more information regarding this program - please contact Pat Kaiser at pat_kaiser@mac.com or (630) 898-3124.

Name: _____ Phone: _____

Child's Name: _____ Grade _____ Teacher _____

E-mail: _____

Room Representative

If you would like to participate in your child's classroom parties this year, please fill out this form and return it to school with your child. There are 3 parties each year (Halloween – Monday, October 31, Holiday – Friday, December 16 and Valentine's Day – Tuesday, February 14). Each party lasts one hour. Siblings or other children are not allowed to attend the parties.



Please check off your preferred level of participation below. There will be an **informational meeting in the Wolf's Crossing Community Room** to discuss the guidelines for room parties.

If you have any questions, please contact Kimberly Katzen at (630) 851-6372 or at kskatzen@aol.com.

Student name: _____

Parent/guardian name: _____

Teacher name (**indicate AM/PM for kindergarten**):

Contact number(s): _____

Email address: _____

Check your participation level below:

- Head Room Representative**
Lead organizer for all room parties in your child's class, teacher/parent/PTA liaison. Those who volunteer and are accepted for this role **must** attend the meeting in September.
- Party Planner/Worker**
- Behind the scenes help**
Help plan or donate goods for the party, but not attend a party.
- Please indicate if you would also be willing to supervise parties in classrooms other than your child(ren)'s.

Sock Hop

The Sock Hop/Food Drive Committee plans a fun night of dancing and refreshments on a Friday evening in February. We also collect canned food to donate to our local food pantry as the price of a raffle ticket. Volunteers are needed this evening to assist with the festivities.



Please e-mail Jane Edrosa at janeedrosa@me.com if you need additional information

_____ I can volunteer to help at the Sock Hop.

Name: _____ Phone: _____

E-mail: _____

Spiritwear

Show your pride for Wolf's Crossing with the purchase of Spirit Wear. We will be selling different items of clothing with Wolf's Crossing emblems on them. Spirit wear will be offered several times throughout the school year.



If you have any additional items that you would like to see offered, please feel free to contact Pat Kaiser at pat_kaiser@mac.com or (630) 898-3124.

Look for several "show your wolverine pride" spirit wear days throughout the year!

Child's Name _____ Grade _____ Teacher _____

New Ideas

If you have a fabulous new idea you would like to see the PTA sponsor, please tell us all about it!



Name: _____ Phone: _____

E-mail: _____

Thank you for being a PTA volunteer and for making a difference in your child's education.



We couldn't do it without YOU!